



Universidade do Minho



## NOTICE FOR AWARDING A RESEARCH SCHOLARSHIP

JusGov/BIC-L/2024 (4 vacancies)

**Title:** Research grant for research initiation of degree students – 4 vacancies

**Reference:** JusGov/BIC-L/2024(4)

### **Ad summary:**

Tenders are open for the attribution of four (4) research initiation grants (BIC) within the scope of the Research Centre in Justice and Governance (JusGov) of the University of Minho School of Law, with the reference JusGov/BIC-L/2024(4), financed by national funds under the multiannual program contract - Programmatic funding - UIDP/05749/2020, signed with the Foundation for Science and Technology (FCT), under the following conditions:

**Scientific Area:** Law

### **Recipients:**

Candidates must be students enrolled in the degree in Law or in the degree in Criminology and Criminal Justice of the School of Law – University of Minho.

### **Scholarship requirements:**

Candidates can apply for this competition if they can prove to be enrolled in the degree in Law or in the degree in Criminology and Criminal Justice of the School of Law – University of Minho.

Candidates may apply without prior registration in the mentioned degree courses. However, the scholarships will only be contracted if the selected candidates present valid proof of enrolment in, at least, one of the mentioned degree courses, issued by the academic services of the Higher Education Institution, indicating the current academic year and the applicable beginning.

### **Recipients profile:**

Enrollment in the degree in Law or in the degree in Criminology and Criminal Justice of the School of Law – University of Minho.

**Eligibility of candidates:** Candidates must meet the eligibility conditions provided for in article 9 of the FCT I.P Research Grant Regulation. (2019).

### **Work plan and objectives to be achieved:**

The granting of these grants is intended to stimulate research initiation, captivating students that are still enrolled in their initial phase of their higher education formation in order to develop relevant scientific activities within the Research Centre and in articulation with its Researchers. The work plan aims at initiating and developing the scientific training of fellows within the scope of the mentioned degree courses, through their involvement in research work within the JusGov activity plan and research axes, whether or not integrated into R&D projects, including, namely, collaboration in the writing of texts to be included in scientific reports and articles.

The work plan, which candidates must present when submitting their application, must include the following elements:



- a. The indication of the title of the proposed work plan;
- b. A summary of the plan to be developed, in a maximum of 200 words;
- c. Up to five keywords that best identify the content of the work plan;
- d. The indication of the work plan's objectives, in a maximum of 600 words;
- e. detailed description of the work plan, in a maximum of 1000 words;
- f. schedule, in order to allow the jury to analyse the feasibility of the proposed work plan;
- g. list of bibliographic references.

The ranking of candidacies is based on the candidate's merit.

**Applicable legislation and regulations:** Research Grant Holder Statute (EBI), approved by Law no. 40/2004, of 18 August, in the current wording published by Decree-Law no. 123/2019, of 28 August; Regulation of Research Grants of the University of Minho, published in Diário da República, 2nd series, no. 119, Order n.º 6524/2020, of June 22, 2020, rectified through Declaration of Rectification n.º 447/2021, of June 22, 2021 and Regulation of Research Grants, n.º 950/2019, of 16 of December 2019, of the Foundation for Science and Technology, I.P., effective.

**Host/contractor and scientific guidance:** The work plan will be developed at the Research Centre for Justice and Governance (JusGov), of the University of Minho Law School, located in Building 17, on the Gualtar Campus, in Braga, under the scientific guidance of an integrated doctoral researcher of the Centre, nominated by the candidate and who has accepted this task, or, if there is no such indication, to be designated by the JusGov Steering Committee.

**Duration of the fellowship(s):** The fellowship will last for six consecutive months, starting in June 2024 and is non-renewable.

**Amount of the monthly maintenance allowance:** The amount of the SMM corresponds to €601,12/month, according to the FCT, I.P. in the Country (Annex I – Table of monthly allowances for maintaining the FCT I.P) Research Grants Regulation) and Annex II of the Research Grants Regulation of the University of Minho, published in Diário da República, 2nd series, no. 119, Order No. 6524/2020 of June 22, 2020, rectified through Declaration of Rectification No. 447/2021, of June 22, 2021, in accordance with applicable regulations.

Payment is made until the 23rd of each month, through transfer to the NIB of the scholarship holder indicated in the contracting process.

**Other benefits:** Personal Accident Insurance.

**Exclusivity regime:** The performance of functions as a grant holder is exercised on an exclusive basis, under the terms set out in article 5 of the Research Grant Holder Statute and applicable research grant regulations.

**Composition of the Selection Jury:**

**President:**

Joana Rita de Sousa Covelo de Abreu, Assistant Professor at the School of Law - University of Minho;

**Effective vowels:**



Hugo Manuel Flores da Silva, Invited Assistant Professor at the School of Law - University of Minho;

Ana Isa Dias Meireles, Invited Assistant Professor at the School of Law - University of Minho.

In case of impediment of the President of the Jury, she will be replaced by the first effective vowel.

**Evaluation and selection criteria and procedures:**

The evaluation of the considered applications will focus on the candidate's merit, applying the following evaluation criteria, valued on a scale from 0 (zero) to 20 (twenty) values:

Candidate Merit - MC (100%)

- a) Academic Path (which reflects classifications so far obtained in one of the mentioned degree courses), with a weighting of 40%;
- b) Work plan, with a weighting of 40%, that reflects the thematic axes of one or more research groups of JusGov;
- c) Motivation letter, with a weighting of 20%, in which the candidate underlines the reasons of his/her application and acknowledges availability to initiate their fellowship in June 2024.

The final merit rating of the candidate will be obtained by applying the following formula:

$$MC = (a \times 0.4) + (b \times 0.4) + (c \times 0.2)$$

For the purposes of breaking the tie, candidates will be ranked based on the classifications given to each of the evaluation criteria in the following order of precedence: criterion b); criterion a); criterion c).

Candidates whose application is evaluated with a final grade lower than 10 (ten) are not eligible for granting the scholarship.

**Dissemination of results:** The evaluation results project, based on the minutes, will be sent to candidates via email, pursuant to article 12 of the FCT RBI.

If the result is unfavorable to the granting of the requested scholarship, candidates have a period of 10 working days to comment, if they wish, in a prior hearing to interested parties, pursuant to articles 121 and 122 of the Code of Administrative Procedure (DL No. 4/2015, of January 7).

**Complaint and appeal procedures:** The final results of the evaluation will be published through an ordered list (alphabetically, by final grade obtained) posted on the 0th floor of the Law School Building of the University of Minho, as well as through an email message to be sent to all candidates, attaching, for this purpose, the minutes with the deliberations of the jury.

Selected candidates must express in writing their intention to accept the scholarship. In case of non-acceptance by any selected candidate, the scholarship will be awarded to the next candidate according to the final ranking order.

A complaint can be lodged against the final decision, within 10 working days, addressed to the President of the Jury. Interested parties may also submit an optional hierarchical appeal, addressed to the Pro-Rector for Scientific Projects and Research Management.



**Application deadline and form of submission of applications:** The call is open for a period of 10 working days from April 08 to April 22, 2024.

Applications must be formalized, mandatorily, by sending an application letter accompanied by the following documents, preferably in PDF format:

- Identity card/citizen card/passport data;
- Curriculum vitae;
- Document proving enrolment in one of the mentioned, if the candidate already has this document;
- Detailed research work plan, duly framed in the research thematic axes of the Research Centre;
- Indication of the scientific supervisor among the integrated researchers with a PhD from the Centre for Research in Justice and Governance (if the candidate already has this information);
- Motivation letter in which the candidate explains the reasons for his application and indicates his availability to start the fellowship in June 2024.

Applications must be sent by email to [jusgov@direito.uminho.pt](mailto:jusgov@direito.uminho.pt), indicating the reference of the call in Subject. Applications sent by other means will not be accepted.

Each candidate may submit only one application, under penalty of cancellation of all submitted applications.

**Grant contracting:** The granting of the grant takes place through the signing of a contract between the University of Minho and the grantee, in accordance with the draft contract (Annex IV of the Regulations for Scientific Research Grants of the University of Minho – Order n. 6524/2020, of June 22, 2020, amended through the Declaration of Rectification no. 447/2021, 22 June 2021) in its updated version in accordance with point 2.4 of the “Standards for the Attribution and Management of Scholarships within the scope of R&D Projects, including infrastructure projects, the multiannual financing program for R&D units and other FCT financing instruments (Version 2021)”.

The contract can only be concluded after receiving all the required documentation depending on the type of grant, which must take place within a maximum period of 6 months (including proof of holding academic degrees or diplomas and enrollment in a master's degree).

After receiving all the documentation, the contracting entity has 10 working days to conclude the scholarship contract. Once received by the fellow, he must return the signed contract within 5 working days.

Scholarship contracts can only start after due authorization from the contracting entity.

**Termination and cancellation of scholarship contracts:** Without prejudice to the other causes provided for in the applicable scholarship regulations (FCT and UMinho) and in the Research Scholarship Holder Statute, the scholarship ends with the conclusion of the contracted work plan, as well as with the end of the period for which it was granted or renewed.

At the end of the scholarship, the scholarship holder is obliged to present the Final Report of the work carried out, in accordance with the objectives and evaluation criteria defined with the scientific advisor, within 30 days after the end of the scholarship.



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The **final report** must be prepared in accordance with Annex I of the Regulation for Scientific Research Grants of the University of Minho – Dispatch no. 6524/2020, of June 22, 2020, rectified through Declaration of Rectification no. June 22, 2021.